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Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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"To Enrich Lives Through Effective And Caring Service"

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Fifth District

April 01, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: FIRE DISTRICT
DEL VALLE NEW INFRASTRUCTURE PROJECT
UNINCORPORATED AREA OF CASTAIC
ESTABLISH CAPITAL PROJECT
APPROVE BUDGET
SPECS. 7275; CAPITAL PROJECT NO. 89034
FIFTH DISTRICT
(3 VOTES)**

SUBJECT

This is a joint recommendation with the Fire Chief to allow the Department of Public Works to prepare construction documents and obtain jurisdictional approvals for the Del Valle New Infrastructure Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Establish Capital Project No. 89034 for the Del Valle New Infrastructure Project.
2. Approve the \$4,200,000 total Project budget for the Del Valle New Infrastructure Project, Capital Project No. 89034.
3. Authorize the Director of Public Works, or her designee, to manage and deliver design of the Project on behalf of the Consolidated Fire Protection District of Los Angeles County; award and execute consultant agreements, amendments, and supplements related to this Project within the same authority and limits delegated to the Director of Public Works, or her designee, by the Board for County capital projects.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Public Works (Public Works) to proceed with design and initiate the jurisdictional approval process for the proposed Del Valle New Infrastructure Project (Project), which includes a new water storage tank, electrical substation, new communications building, and electrical and telecommunications conduits to support existing buildings. The Del Valle site is located at 28101 Chiquito Canyon Road, in the unincorporated area of Castaic.

The Del Valle site covers an area of approximately 160 acres and is currently used by the Fire Protection District of Los Angeles County (Fire District) to conduct training for a variety of live firefighting operations. It also provides classrooms, administrative support buildings, and training areas for the handling of flammable liquids, hazardous materials, urban search and rescue, and the use of fire extinguishers.

On November 12, 2008, the Board approved the Joint Use Agreement for use of Shared Facilities with Santa Clarita Community College District and the Fire District to build various training facilities at the Del Valle site. In accordance with the agreement, the Santa Clarita Community College District would be responsible for construction of the classrooms and burn tower. The Fire District will design and construct the required utilities and infrastructure proposed to support the classrooms and burn tower through the proposed Project.

Design of the proposed Project will be carried out through a Public Works Board- approved as-needed architectural/engineering (A/E) design services agreement. Upon completion of design and jurisdictional approvals, Public Works will return to the Board to recommend the appropriate findings under the California Environmental Quality Act (CEQA), adopt plans and specifications, and advertise for bids to construct the Project.

Green Building/Sustainable Design Program

The proposed Project consists of the construction of infrastructure improvements to support projects, which have been carried out by the Santa Clarita Community College District. These projects support the Board's Green Building/Sustainable Design Program by using energy efficient light fixtures and mechanical equipment in the classroom buildings. The classrooms also have water efficient fixtures in the restrooms. There will be savings due to a reduction in electricity and potable water use as a result of the sustainable building elements included in the design.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by maximizing the effectiveness of process, structure, and operations to support timely delivery of customer-oriented and efficient public service. The proposed Project will achieve this goal by providing the utilities infrastructure to support services for the development of the Santa Clarita College District instructional facilities at the Del Valle site.

FISCAL IMPACT/FINANCING

The total proposed Project cost is currently estimated at \$4,200,000, including plans and specifications, plan check, construction, change orders, consultant services, miscellaneous expenditures, and County services. There is sufficient funding in Capital Project No. 89034 to fully fund the proposed Project. There is no impact to net County costs.

The proposed Project Schedule and Budget Summary are included in Attachment A.

Operational Budget Impact

There will be no impact to the current operating budget as a result of this action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The existing as-needed A/E design services agreement contains terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs; Board Policy 5.060, Reporting of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law).

As required by the Board, language has been incorporated into the project contract documents stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal income Tax Law (Federal Income Tax Law, Internal Revenue Service Notice 1015).

Per the Board's Civic Art Policy adopted on December 7, 2004, and revised on December 15, 2009, this Project is exempt from the Civic Art Fund as it is an infrastructure project.

ENVIRONMENTAL DOCUMENTATION

Establishment of the proposed Project and approval of the Project budget are not projects pursuant to CEQA because they are activities that are excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed actions are administrative activities of government, including the creation of a government funding mechanism and organizational and administrative activities of government which will not result in direct or indirect physical changes to the environment and do not involve commitment to any specific project which may result in a potentially significant impact on the environment. Public Works will return to the Board to recommend consideration of appropriate documentation pursuant to CEQA prior to commencement of any activities related to the proposed Project that would constitute a project under CEQA.

CONTRACTING PROCESS

Design of the proposed Project will be carried out through a Public Works Board approved as-needed A/E design services agreement.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects as a result of the authorized activities.

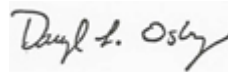
CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division; Fire District; and Department of Public Works, Project Management Division II.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer



DARYL L. OSBY
FIRE CHIEF, FORESTER & FIRE WARDEN

WTF:SHK:DJT
SW:CY:zu

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Arts Commission
Auditor-Controller
Internal Services
Fire

April 1, 2014

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS: FIRE DISTRICT
DEL VALLE NEW INFRASTRUCTURE PROJECT
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(FIFTH DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Design Construction Documents Jurisdictional Approvals	11/13/14 03/16/15
Construction Bid and Award	07/15/15
Construction Substantial Completion Project Acceptance	04/28/16 06/30/16

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Land Acquisition	\$ 0
Construction	
Low Bid Contract	\$ 2,700,000
Change Orders (15 percent)	\$ 405,000
Subtotal	\$ 3,105,000
Programming/Development	\$ 0
Plans and Specifications	\$ 200,000
Consultant Services	
Environmental Documents	\$ 45,000
Geotechnical	\$ 40,000
Hazardous Materials Survey	\$ 50,000
Hazardous Materials Abatement Monitoring	\$ 50,000
Deputy Inspector (Materials Testing)	\$ 10,000
Deputy Inspector (Geotechnical)	\$ 50,000
Project Scheduling	\$ 6,000
Cost Estimating	\$ 6,000
Topographic Survey	\$ 34,000
Subtotal	\$ 291,000
Miscellaneous Expenditures	
Printing	\$ 4,000
Subtotal	\$ 4,000
Jurisdictional Review/Plan Check/Permit	\$ 28,000
County Services	
Code Compliance and Quality Control Inspections	\$ 100,000
Contract Administration	\$ 50,000
Design Services	\$ 3,000
Project Management	\$ 231,000
Secretarial	\$ 17,000
Document Control	\$ 45,000
Environmental Programs Division	\$ 5,000
Project Technical Support	\$ 50,000
Consultant Contract Recovery	\$ 35,000
Labor Compliance	\$ 16,000
CEO/RED	\$ 1,000
ISD Countywide Contract Compliance	\$ 19,000
Subtotal	\$ 572,000
Total	\$ 4,200,000